Executive Summary

The Privacy Assurance and Systems Security (PASS) Council was chartered in 2001 as a information security and privacy governance committee for the University of Washington (University). To meet the rapidly changing environment at the University, the PASS Council has evolved into an advisory and oversight service for University administration in the following information security and privacy areas:

- Strategic planning related to information assurance
- Policies, standards, and guidelines
- Training and education
- Information and technology control processes
- Due care practices related to laws, regulatory obligations and, contractual commitments (e.g. Payment Card Industry Data Security Standards)
- Risks assessments and management
- Incident response and management
- Information resources for technology innovation and business initiatives

The Council includes 17 members representing the academic, research, and healthcare areas of business at the University. Meetings were chaired by the Chief Information Security Officer and were held nine times in 2009.

2009 Accomplishments

- Revised membership to include a more collaborative view of information security and privacy across the institution. This included the addition of the University Registrar, Vice President and Vice Provost for UW Information Technology, and UW Police Chief.
- Reviewed cloud computing risk assessment supporting technology innovation.
- Reviewed evolving concerns related to encryption and two factor authentication.
- Reviewed quarterly risk assessments from the Office of the CISO and provided input that helped shape the UW information security program.
- Established a policy team sponsored by the UW CISO and UW Privacy Official to develop and revise information security and privacy policies.
- Endorsed proposal for higher education exemption from State of Washington, Information Services Board Standards.
- Established critical institution wide processes for University incident management.

2010 Goals

- Continue to revise information security and privacy policies
- Develop and review trend analysis for information security and privacy incidents at the University
- Raise awareness about information security and privacy risk, compliance, and issues at the University
- Develop education tools and opportunities